

LIBRARY: BLACK HILLS STATE UNIVERSITY LIBRARY										CODES				
ADDRESS: 1200 University Avenue Unit 9676 Spearfish, SD 57799-9676					FAX:605-642-6298					SDLN: BHS				
ILL LENDING CONTACT: Kimberly M. Jones					PHONE: 605-642-6357					OCLC: BHS				
E-MAIL ADDRESS: ill@bhsu.edu										COURIER: BHS				
ILL BORROWING CONTACT: Kimberly M. Jones					PHONE:					DOCLINE:				
E-MAIL ADDRESS: kimberly.jones@bhsu.edu					ILLIAD Request:					ARIEL: 206.176.40.152				
Will accept Orders via														
X items that apply										X all items that you agree to lend. Add comments for any exceptions.				
Ariel	Mail	Fax	Phone	OCLC	SDLN	DOCLINE	Email	FORMATS			Will Supply	Renewals	Length of Loan	Comments
X	X	X	X	X	X		X	C-Copy: for copies from periodicals, serials, journals, magazines & newspapers in any format.			X			
								L-Printed: for loans of monographs, books, conference papers, scores, dissertations & atlases in printed format.			X	X	1 MONTH	
								L-Micro: for loans (not copies) of microfiche, microfilm or other microformats.			X	X	1 MONTH	
								L-Video: for loans of films, movies or motion pictures in any format including VHS, DVD, laser disc, 16mm or video kits.			X	X	1 MONTH	
								L-Audio: for loans of both music & spoken recordings in any format including CDs, DVDs, cassettes, 8 tracks, LP records, as well as audio kits.			X	X	1 MONTH	
Methods of Delivery X items that apply								L-MR: for loans of computer software/files in any format including CD-ROM, DVD, of floppy disks. Software bound with books is treated as L-Printed.			X	X	1 MONTH	
Ariel	Mail	Fax	Courier	UPS	Email			L-Other: for loans of items not listed above, i.e.manuscripts, archives, maps, visual material (two dimensional), filmstrips, online items & slides.			X	X	1 MONTH	
								Any Media: for requests of any material type.			X	X	1 MONTH	All participating ILL libraries should be defined in Aleph as potential suppliers in this list in order to force a request to that library.
Special Comments and Notes:														