

Circulation Priority List (Overview from Deb Hagemeyer)		
	Issue	SDLN Response
1	Lost items need to automatically update, but allow for changes to patron information and cost information after the update.	
2	Need to be able to send multiple bills for items long overdue.	Development issue.
3	Patron information needs to include holds on items with multiple copies.	What about this is not currently working?
4	Sort button in GUI client needs to be able to sort call numbers.	
5	Help screens need to be customized to SDLN.	
6	Need a drop down of library-specific collection codes in screen search.	
Circulation User Group List of Enhancements (Cindy Meinen)		
1	Holds do not work with items that have multiple copies. a) Holds placed on multiple copied items do not show as requested on the patron's directory that has the item checked out. b) When a title with multiple copies is placed on hold the patron has more than one hold loaded unless the copy number is deleted from the record after the hold is placed.	
2	Patron Profiles are now used for several reports and notices. The patron status is what the notices and reports should bring up. a) Overdue notices use patron profile. Several of the libraries did not get a chance to add profiles to match the patron status or did not have them match so the patron could have different levels in the OPAC.	There shouldn't be anything preventing librarians from asking us to add more profiles to match these statuses.
3	There is only one lost bill sent to a patron that has material overdue long enough that the patron is sent a bill. a) Not updating the system causes the system to not put the item into Lost as a due date and the replacement costs and handling fee do not show up on the patron's cash. b) If the system has the correct information it is very time consuming to go through the task manager to locate the bill to reproduce a bill. Resending a bill off the cash print does not give the patron enough information for the patron to know what the charge is about. The reports that are resent in the Services to don't include a report that will bring up the patron's with the lost bill and the date that bill was issued so a bill could be sent. The reports that are there are for fines that are final. c) If the system is set to update the lost bill then no change can be made in the price of the item or patron information.	Development issue.
4	Notices that are sent to the patron in window envelopes do not have the information in the correct place for the post office to deliver the mail. There is no consistency between the format used in the record and how the address prints out. a) When the four digit zip code is used after the city zip code there is not enough room for all the digits and a dash to separate the numbers. High priority Enhancement issue - field needs to be 10 digits long.	The zipcode problem is a development issue.
5	System Enhancement Request - When an item is reported lost the library cannot control the system fining the item. When a patron reports an item lost they are under the understanding that the fine has stopped. In Aleph the fine continues until the item is checked in.	

6	When an Item is declared lost using the Lost button in Cash there is not a way to send another bill to the patron when they do not respond to the first. If another bill is needed the information has to be taken from the cash print and this print only has the date the item was fined, the title, and a heading for the cash transaction. Tab32 needs an option for second bill - enhancement request.	Isn't this the same as #3? It is a development issue.
7	When a patron checks out a serial or an item that was volumes in it there is not any information on the patron loan that tells the patron which volume they have checked out. The description field is missing as a header configuration. The information can be seen on the patron's information on the OPAC but not the GUI staff.	
8	The GUI staff search needs a place where the staff can go to a help screen that will give them the collection codes for their library. The collection codes can only be viewed on the system in the table or in cataloging. If a staff member does not have privileges in this area then a paper list must be created. The staff must then locate the paper list and use it which all takes time from the patron that they are helping.	
9	Locating an item that has an author that has several items in the collection slows the system down. When searching for an item written by a fiction author it is faster to walk to the shelf and look for the item then have the system display the results. Then there is another wait while the system pulls up the availability information.	
10	The Staff GUI Search needs work. a) The sorting index does not work for the years or call numbers. Years should improve with reindexing, but call# hasn't been addressed. b) Options on the list need removing or adding & no one seems responsible for this. c) When a second type of sort is done the system will sometimes log the staff off with the error "ALEPH circulation has encountered a problem and needs to close." d) When a browse search is done on the Staff GUI Search the system will sometimes give the error message "ALEPH circulation has encountered a problem and needs to close." When this happens the system logs you off and the search is lost. To locate an exact title that only has a few words in the title a browse title needs to be done. The browse needs to be done for narrowing a search to a year when the information was placed in a local note field. e) Display is limited to 1000 records. This makes things difficult for collection development or database maintenance. Raising the limit will affect response time, but should be tested.	
11	Reports are needed that will locate the overdue items that match the overdue notices produced by the system. Since Aleph cannot Return items as fast as the staff is used to, some items are not checked in and reshelved. To check the shelves for the items the staff are now taking out the overdue notices and searching the shelves. This requires a great deal of staff time unless the patron only has checked out items from one collection or item status.	
12	A report is needed that will show a list of items that have a library specified overdue notice number. This report would be used ensure that the item has a correct cost in the item record and that the patron has a usable address.	
13	Enhancement issue - Table 34 is supposed to have a default price based on call number or collection with the use of the symbols. In version 16 the table has the option of doing the cost based on call number and collection in relationship to patrons but this does not work any more.	

14	The shelf list report does not work for the libraries that have tried to use it. The results are not complete, eg. 654 where a search shows 1748. Only Dewey & LC call numbers are accessed so whole collections are eliminated. This report is our only option for weeding. It is vital. Items on the report are not sorted correctly. There is a general retrieval report but that only lists the items without circulation information and it cannot be limited.	
15	The system moves slowly between patrons when patron information is being brought up. The top of the screen will have the patron that is being viewed and the right upper and lower pane will still be on the last patron. This happens several times when patron records are being changed one after another to get the correct information on the patron record. After changing a large number of patrons the system will also shut down.	
16	The Delete multiple holds option off the Menu Bar will remove every hold in the ADM. This is too easy to be used accidentally. It needs to either be removed from Menu bar or made password protected.	This is a privilege that could always be denied with password privileges. It is found under Circulation - Main-menu-Requests-Holds-Global delete.
17	During our testing period we were able to print bills for Damaged items which pulled the handling fee from the table. Since full conversion there are no damage bills. You can add a damage fee but there is no bill formatted as there is with Lost. You either have to do a lost bill and write on it there is damage or print a Cash Summary which doesn't include all the info you need to impart.	
18	Enhancement issue - The fines as of the notice date needs to be included on the Lost Summary Bill. The fine can be on the overdue notice but Brandon said he could not put the fine on the bill for the long overdue which is the lost bill. The replacement cost and the handling cost is on the notice but not the fine. The patron thinks that their bill is really cheaper than it is.	
19	The last version updated created incorrect patron information. It happened both with PLIF and manual loaded patron statuses.	
20	No patron barcode #s are printed on notices, only patron Ids.	
21	The report "Notices to Patrons Owing Money" (Cash-06) in Service needs to have a filter for the sublibraries. Also the notice includes no return address so patrons may not know where the Borrower Debt Notice came from. If this report is a problem with libraries that share an ADM other reports may have the same problem.	
22	When Report Formats are changed for one library so more useful fields can be printed out, other libraries should have that same option added to their Services. An example of this is the Reports Hold 07 where the Item Process Status prints out for some libraries but not all libraries. (This report is useable in it's present state at those libraries where it is an option only if there are a small number of holds. For larger numbers of holds the libraries that need the item process status hold information need a filter option to just bring up the holds that are linked to an item that is in the Item Process Status.)	